

The Corporation of the
Municipality of Powassan
Consolidated Financial Statements
For the year ended December 31, 2020

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Consolidated Financial Statements
For the year ended December 31, 2020

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Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of the
The Corporation of the Municipality of Powassan

Opinion

We have audited the consolidated financial statements of The Corporation of the Municipality of Powassan (the Municipality), which comprise the consolidated statement of financial position as at December 31, 2020, the consolidated statements of operations, change in net debt and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Municipality as at December 31, 2020, and its results of operations, its changes in net debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants

North Bay, Ontario
September 7, 2021

The Corporation of the Municipality of Powassan
Consolidated Statement of Financial Position

December 31	2020	2019
Financial assets		
Cash and cash equivalents	\$ 158,561	\$ 336,854
Investments (Note 2)	537,768	730,664
Taxes receivable (Note 3)	1,250,766	1,232,483
Accounts receivable (Note 4)	306,881	484,201
	<u>2,253,976</u>	<u>2,784,202</u>
Liabilities		
Temporary borrowings (Note 13)	1,218,877	1,696,130
Accounts payable and accrued liabilities (Notes 8 and 15)	1,251,970	1,155,523
Deferred revenue (Note 7)	302,660	235,460
Landfill closure and post-closure costs accrual (Note 14)	202,307	201,307
Long-term debt (Note 9)	3,996,987	4,207,611
Contractual obligations (Note 10)	228,324	267,075
	<u>7,201,125</u>	<u>7,763,106</u>
Net debt	<u>(4,947,149)</u>	<u>(4,978,904)</u>
Non-financial assets		
Tangible capital assets (Note 6)	18,850,893	19,424,653
Prepaid expenses	62,586	61,823
Inventories (Note 5)	69,733	55,690
	<u>18,983,212</u>	<u>19,542,166</u>
Accumulated surplus (Note 12)	<u>\$14,036,063</u>	<u>\$ 14,563,262</u>

Commitments (Note 11)

Pandemic impacts (Note 20)

On behalf of the Council:

_____ Treasurer

_____ Mayor

The Corporation of the Municipality of Powassan Consolidated Statement of Operations

For the year ended December 31	2020 Budget (Note 17)	2020 Actual	2019 Actual
Revenues			
Taxation	\$ 3,326,015	\$ 3,318,324	\$ 3,256,197
Grants and transfer payments	1,682,952	1,747,771	3,118,496
Other	1,410,008	733,996	850,802
User fees	233,600	230,964	176,436
Water and sewer revenues	613,246	558,970	585,139
	<u>7,265,821</u>	<u>6,590,025</u>	<u>7,987,070</u>
Expenses (Note 18)			
General government	994,842	1,122,238	1,247,042
Protection to persons and property	1,063,593	1,128,756	1,163,669
Transportation services	1,405,712	2,044,855	1,764,899
Environmental services	811,830	966,859	946,764
Health, social and family services	600,568	491,573	562,893
Recreation and culture	1,683,917	1,212,993	1,404,391
Planning and development	62,750	149,950	73,293
	<u>6,623,212</u>	<u>7,117,224</u>	<u>7,162,951</u>
Annual (deficit) surplus	642,609	(527,199)	824,119
Accumulated surplus, beginning of year	<u>14,563,262</u>	<u>14,563,262</u>	<u>13,739,143</u>
Accumulated surplus, end of the year	<u>\$ 15,205,871</u>	<u>\$14,036,063</u>	<u>\$ 14,563,262</u>

The accompanying notes are an integral part of these financial statements.

The Corporation of the Municipality of Powassan
Consolidated Statement of Change in Net Debt

For the year ended December 31	2020 Budget	2020 Actual	2019 Actual
Annual (deficit) surplus	\$ 642,609	\$ (527,199)	\$ 824,119
Acquisition of tangible capital assets	(937,000)	(563,570)	(2,229,327)
Amortization of tangible capital assets	-	1,137,330	1,116,389
Acquisition of prepaid expenses	-	(62,586)	(61,823)
Use of prepaid expenses	-	61,823	62,017
Acquisition of inventories	-	(69,733)	-
Use of inventories	-	55,690	-
Change in net surplus (debt)	(294,391)	31,755	(288,625)
Net debt, beginning of year	(4,978,904)	(4,978,904)	(4,690,279)
Net debt, end of year	\$ (5,273,295)	\$ (4,947,149)	\$ (4,978,904)

The accompanying notes are an integral part of these financial statements.

The Corporation of the Municipality of Powassan
Consolidated Statement of Cash Flows

For the year ended December 31	2020	2019
Cash provided by (used in):		
Operating activities		
Annual (deficit) surplus	\$ (527,199)	\$ 824,119
Items not involving cash		
Amortization of tangible capital assets	1,137,330	1,116,389
Landfill closure and post-closure costs accrual	1,000	25,785
	<u>611,131</u>	<u>1,966,293</u>
Changes in non-cash operating balances		
Taxes receivable	(18,283)	(274,266)
Accounts receivable	177,320	(84,999)
Prepaid expenses	(763)	194
Inventories	(14,043)	-
Accounts payable and accrued liabilities	96,447	299,468
Deferred revenue	67,200	(775,407)
	<u>919,009</u>	<u>1,131,283</u>
Capital activities		
Purchase of tangible capital assets	<u>(563,570)</u>	<u>(2,229,327)</u>
Investing activities		
Change in of investments	<u>192,896</u>	<u>(15,102)</u>
Financing activities		
Proceeds from debt issuance	-	50,000
Principal repayments of long-term debt	(210,621)	(168,125)
Net repayments of temporary borrowings	(477,256)	233,665
Payments on contractual obligations	<u>(38,751)</u>	<u>(38,751)</u>
	<u>(726,628)</u>	<u>76,789</u>
Decrease in cash and cash equivalents during the year	(178,293)	(1,036,357)
Cash and cash equivalents, beginning of year	<u>336,854</u>	<u>1,373,211</u>
Cash and cash equivalents, end of year	<u>\$ 158,561</u>	<u>\$ 336,854</u>

The accompanying notes are an integral part of these financial statements.

The Corporation of the Municipality of Powassan

Notes to Consolidated Financial Statements

December 31, 2020

1. Significant Accounting Policies

Management Responsibility	The consolidated financial statements of The Corporation of the Municipality of Powassan (the "Municipality") are the representations of management. They have been prepared in accordance with Canadian Public Sector Accounting Standards (PSAB). The Municipality provides municipal services such as general government, fire, building, protection to persons, transportation, environmental, health, social, family, recreation, culture, planning and development services.
Reporting Entity	<p>These consolidated statements reflect the assets, liabilities, revenues and expenditures of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Municipality and which are owned or controlled by the Municipality.</p> <p>The following boards, controlled by Council, have been consolidated:</p> <ul style="list-style-type: none">Powassan & District Union Library (60%)SportsplexTrout Creek Community Centre <p>The following joint local boards are not consolidated:</p> <ul style="list-style-type: none">North Bay Parry Sound District Health UnitDistrict of Parry Sound Services Administration BoardEastholme Home for the Aged
Cash and Cash Equivalents	Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.
Loans Receivable	The Municipality records loans receivable at cost when the loan is issued. The loan receivable is subsequently measured at the lower of cost and net recoverable value. When the Municipality becomes aware that the loan is no longer recoverable, the loan is reduced by the amount of the loss and any loss is included in expenses for the period.
Inventories	Inventory of supplies are stated at the lower of cost and replacement cost. Cost is determined on the first in, first out basis.

The Corporation of the Municipality of Powassan

Notes to Consolidated Financial Statements

December 31, 2020

1. Summary of Significant Accounting Policies (continued)

Tangible Capital Assets Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and the site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue, when fair value can be reasonably estimated. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Land improvements	10 years
Buildings	10 to 50 years
Vehicles	5 to 15 years
Machinery and equipment	10 to 25 years
Office equipment, computer hardware and software	3 to 10 years
Linear assets (roads, bridges and structures)	10 to 50 years
Water and sewer	15 to 100 years
Work in process	no amortization

**Landfill Closure and
Post-closure Costs**

The estimated costs to close and maintain the Municipality's solid waste landfill sites are based on estimated future expenses in current dollars, discounted, adjusted for estimation of inflation, and are charged to expenses as the landfill site's capacity is used.

Collection of Taxes on

Behalf of School Boards The Municipality collects taxation revenue on behalf of four school boards. The taxation revenues, other revenues, expenses, assets and liabilities with respect to the operations of the school boards are not reflected in these financial statements.

The Corporation of the Municipality of Powassan

Notes to Consolidated Financial Statements

December 31, 2020

1. Summary of Significant Accounting Policies (continued)

Revenue Recognition

- a. Taxation
Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. The Municipality is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.
- b. User Fee and Other
User fees and other revenue are recognized on an accrual basis as services are rendered and collection is reasonably assured.
- c. Government Transfers
Government transfers, which include legislative grants, are recognized in the financial statements in the period in which the events giving rise to the transfer occurs, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be determined.
- d. Grant Revenue
Conditional grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional grant revenue is recognized when monies are receivable.

Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Significant items subject to such estimates include: solid waste landfill closure and post-closure liabilities, allowances for doubtful accounts and other accrued liabilities and/or obligations.

In particular, management's estimate for the landfill closure and post-closure liability is subject to measurement uncertainty. The estimate is based on assumptions and calculations contained in an engineer's report of November 30, 2017, modified as necessary for the passage of time and actual use of the landfill site. Actual results could differ significantly from those estimates because of the uncertainty related to future cost estimates and future use of the landfill site.

The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2020

2. Investments

Temporary investments consist of a Guaranteed Investment Certificates purchased for \$537,768 (2019 - \$730,664) bearing interest of 1.92%, (2019 - 2.31%) maturing May 13, 2021 (2019 - May 7, 2020). At year end, the investment includes accrued interest of \$Nil (2019 - \$Nil).

3. Taxes Receivable

	<u>2020</u>	<u>2019</u>
Current taxes	\$ 410,749	\$ 755,596
Taxes in arrears	634,340	319,302
Accrued interest	306,751	258,659
Less: allowance for uncollectible taxes	<u>(101,074)</u>	<u>(101,074)</u>
	<u>\$ 1,250,766</u>	<u>\$ 1,232,483</u>

Property tax billings are prepared by the Municipality based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC). Tax rates are established annually by Council, incorporating amounts to be raised for local services, the requisition made by the various local boards in respect of Regional services and amounts the Municipality is required to collect on behalf of the Province of Ontario in respect of education taxes. A normal part of the assessment process is the issue of supplementary assessment rolls which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Municipality determines the taxes applicable and renders supplementary tax billings.

The Corporation of the Municipality of Powassan
Notes to Consolidated Financial Statements

December 31, 2020

4. Accounts Receivable

	<u>2020</u>	<u>2019</u>
Utilities receivable	\$ 89,000	\$ 159,792
Trade receivables	142,338	149,061
HST receivable	<u>75,543</u>	<u>175,348</u>
	<u>\$ 306,881</u>	<u>\$ 484,201</u>

5. Inventories

	<u>2020</u>	<u>2019</u>
Sand and gravel	\$ 57,733	\$ 44,923
Fuel	5,000	3,653
Culverts	<u>7,000</u>	<u>7,114</u>
	<u>\$ 69,733</u>	<u>\$ 55,690</u>

The Corporation of the Municipality of Powassan
Notes to Consolidated Financial Statements

December 31, 2020

6. Tangible Capital Assets

	2020								
	Land & Land Improvement	Buildings	Vehicles	Machinery & Equipment	Office Equipment, Computer Hardware & Software	Linear Assets	Water & Sewer	Work in Process	Total
Cost, beginning of year	\$ 491,184	\$ 11,661,392	\$ 2,369,272	\$ 1,823,973	\$ 245,604	\$ 12,701,227	\$ 5,030,237	\$ -	\$ 34,322,889
Additions	-	560,319	-	-	3,251	-	-	-	563,570
Cost, end of year	491,184	12,221,711	2,369,272	1,823,973	248,855	12,701,227	5,030,237	-	34,886,459
Accumulated amortization, beginning of year	11,736	3,186,772	1,712,036	1,205,070	245,604	6,324,598	2,212,420	-	14,898,236
Amortization	-	301,368	121,960	85,109	-	509,889	119,004	-	1,137,330
Accumulated amortization, end of year	11,736	3,488,140	1,833,996	1,290,179	245,604	6,834,487	2,331,424	-	16,035,566
Net carrying amount, end of year	\$ 479,448	\$ 8,733,571	\$ 535,276	\$ 533,794	\$ 3,251	\$ 5,866,740	\$ 2,698,813	\$ -	\$ 18,850,893

The Corporation of the Municipality of Powassan
Notes to Consolidated Financial Statements

December 31, 2020

6. Tangible Capital Assets (continued)

	2019								
	Land & Land Improvements	Buildings	Vehicles	Machinery & Equipment	Office Equipment, Computer Hardware & Software	Linear Assets	Water & Sewer	Work in Process	Total
Cost, beginning of year	\$ 491,184	\$ 11,627,057	\$ 2,325,024	\$ 1,757,928	\$ 245,604	\$ 10,616,528	\$ 5,030,237	\$ -	\$ 32,093,562
Additions	-	34,335	44,248	66,045	-	2,084,699	-	-	2,229,327
Cost, end of year	491,184	11,661,392	2,369,272	1,823,973	245,604	12,701,227	5,030,237	-	34,322,889
Accumulated amortization, beginning of year	11,736	2,906,344	1,590,076	1,119,961	245,604	5,814,710	2,093,416	-	13,781,847
Amortization	-	280,428	121,960	85,109	-	509,888	119,004	-	1,116,389
Accumulated amortization, end of year	11,736	3,186,772	1,712,036	1,205,070	245,604	6,324,598	2,212,420	-	14,898,236
Net carrying amount, end of year	\$ 479,448	\$ 8,474,620	\$ 657,236	\$ 618,903	\$ -	\$ 6,376,629	\$ 2,817,817	\$ -	\$ 19,424,653

The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2020

7. Deferred Revenue

	2020	2019
Obligatory reserve funds - gas tax	\$ 299,782	\$ 234,555
OCIF and other	2,878	905
	\$ 302,660	\$ 235,460

Included in cash and cash equivalents and investments is restricted amounts of \$302,660 (2019 - \$235,460) with respect to the above obligatory reserve funds.

8. Accounts Payable and Accrued Liabilities

	2020	2019
Due to school boards	\$ 758,075	\$ 793,330
Trade accounts payable	493,895	362,193
	\$ 1,251,970	\$ 1,155,523

9. Long-term Debt

The balance of long-term liabilities reported on the consolidated statement of financial position is made up of the following:

	2020	2019
Debenture held by Infrastructure Ontario (OSIFA), repayable in semi-annual payments of principal and interest at 3.88%, due October 15, 2025	\$ 789,897	\$ 931,551
Debenture held by Ontario Infrastructure and Lands Corporation (OILC), repayable in semi-annual payments of principal and interest at 3.61%, due September 4, 2048	3,171,675	3,227,182
Bank of Nova Scotia term loan, repayable in blended monthly payments of \$1,122, including interest at 3.687%, due November 2023	35,415	48,878
	\$ 3,996,987	\$ 4,207,611

The Corporation of the Municipality of Powassan
Notes to Consolidated Financial Statements

December 31, 2020

9. Long-Term Debt (continued)

Principal repayments for the next five years and thereafter are as follows:

2021	\$	223,462
2022		223,014
2023		238,010
2024		236,378
2025		251,770
Thereafter		<u>2,824,353</u>
	\$	<u>3,996,987</u>

Interest expense paid relating to long-term debt above is \$103,953 (2019 - \$52,305) and has been included in the appropriate segment expense on the consolidated statement of operations.

10. Contractual Obligations

	<u>2020</u>	<u>2019</u>
North Bay Regional Health Centre \$37,359 per year for twenty years (2007-2026)	\$ 224,155	\$ 261,514
Sudbury Regional Hospital \$1,392 per year for twenty years (2003-2022)	<u>4,169</u>	<u>5,561</u>
	<u>\$ 228,324</u>	<u>\$ 267,075</u>

The Corporation of the Municipality of Powassan

Notes to Consolidated Financial Statements

December 31, 2020

11. Commitments

The Municipality has entered into the following agreements:

- a. During 2018, the Municipality entered into an agreement with Ontario Clean Water Agency (OCWA) for water and sewer services. The agreement is effective January 1, 2018 for an initial term of ten years, ending December 31, 2027 at an annual cost of \$159,484 for years one through ten on the contract respectively. Commencing in year two, the price will include a Consumer Price Index (CPI) adjustment plus an adjustment for maintaining the insurance which is renewed annually by OCWA. The CPI adjustment shall be calculated as soon as necessary information is available from Statistics Canada. In year two of the agreement, the CPI adjustment shall be added to the annual price for year one of the agreement and for subsequent years, on a cumulative basis.
- b. During 2015, the Municipality entered into a five year commitment for policing services. The agreement is effective January 1, 2015, ending December 31, 2019 for a total of \$479,984 per year indexed annually to inflation rate. A new three year agreement will be put into place starting January 1, 2020, ending December 31, 2023.
- c. During 2019, the Municipality entered into a contract with R & D Recycling for bi-weekly recycling services for the period of September 30, 2019 to September 30, 2024 for a total of \$102,750 per year. The cost to the Municipality could fluctuate based on the number of pick-ups in the Municipality and annual indexing for inflation.
- d. During 2011, the Municipality entered into a contract for hazmat disposal with the City of North Bay at a cost of \$2 per household (approximately \$2,698 per year).

The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2020

12. Accumulated Surplus

The Municipality segregates its accumulated surplus in the following categories:

	<u>2020</u>	<u>2019</u>
Investment in tangible capital assets (i)	\$ 19,430,018	\$ 19,430,018
General deficit	(3,721,593)	(3,324,072)
Unfunded liabilities		
Landfill closure and post closure costs	(202,307)	(201,307)
Long-term debt	(3,996,987)	(4,158,733)
Contractual obligations	(228,324)	(267,075)
Reserve funds		
Working	100	100
Capital and other (ii)	<u>2,755,156</u>	<u>3,084,331</u>
	<u>\$ 14,036,063</u>	<u>\$ 14,563,262</u>

(i) The investment in tangible capital assets represents amounts already spent and invested in infrastructure and other non-financial assets.

(ii) Capital and other reserve funds represent funds set aside by bylaw or council resolution for specific purposes.

	<u>2020</u>	<u>2019</u>
Water and sewer systems	\$ 1,726,536	\$ 1,751,136
Fire equipment	56,406	2,981
Office, recreation and other	15,664	15,664
Public works equipment and infrastructure	440,137	820,137
Powassan lions park and pool	35,000	35,000
Trout creek fire department and community centre	10,000	13,000
Garbage and landfill	98,701	83,701
Eides principal	50,000	50,000
Gravel pit closure	57,425	52,925
Water contingency	124,932	119,432
250 Clark street building	100,000	100,000
Curling club building	8,445	8,445
Sportsplex	<u>31,910</u>	<u>31,910</u>
Total reserve funds	<u>\$ 2,755,156</u>	<u>\$ 3,084,331</u>

The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2020

13. Temporary Borrowing

The Municipality has a demand promissory note with the Bank of Nova Scotia with a limit of \$163,697 of which \$56,926 was used at December 31, 2020 (2019 - \$155,483). The demand loan bears interest at the rate of prime plus 0.75%.

The Municipality has a short-term credit facility with the Bank of Nova Scotia with a limit of \$198,319 of which \$157,106 was used at December 31, 2020 (2019 - \$195,161). The demand loan bears interest at the rate of 3.90%

The Municipality has a demand promissory note with the Bank of Nova Scotia with a limit of \$600,000 of which \$600,000 was used at December 31, 2020 (2019 - \$500,000). The demand loan bears interest at the rate of prime plus 0%.

The Municipality has a revolving term loan short-term credit facility with the Bank of Nova Scotia with a limit of \$500,000 of which \$48,192 was used at December 31, 2020 (2019 - \$65,712) to assist with equipment acquisitions at rate of prime plus 1.00%.

The Municipality has a non-revolving credit facility with the Bank of Nova Scotia with a limit of \$375,201 of which \$356,650 was used at December 31, 2020 (2019 - \$373,774) to finance the acquisition of 250 Clark Street at the rate of prime plus 0.50%.

The Municipality has a non-revolving credit facility with the Bank of Nova Scotia with a limit of \$406,000 of which \$Nil was used at December 31, 2020 (2019 - \$406,000) to support the payment of invoices to Pioneer Construction and Bruman Construction until January 31, 2020 at the rate of prime plus 0.00%.

The Municipality has corporate credit cards with a limit of \$100,000.

The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2020

14. Landfill Closure and Post-Closure Accrual

Solid waste closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, removal of ground water leachates, and ongoing environmental monitoring, site inspection and maintenance. The present value of the Municipality's estimated future liability for this expense is calculated based on the ratio of utilization to total capacity of the landfill site and the discounted estimated cash flows associated with closure and post-closure activities. The reported liability as at year end was \$202,307 (2019 - \$201,307) and reflects a discount rate of 3.75% (2019 - 3.75%).

The liability is based on estimates and assumptions related to events extending over the remaining life of the landfill. The landfill is expected to reach its capacity in 147.5 years and the estimated remaining capacity is 737,400 cubic metres which is 96.02% (2019 - 96.7%) of the site's total capacity. The total undiscounted estimated future expenditures for closure and post-closure care are \$3,183,193 leaving an amount to be recognized of \$2,982,886. The estimated length of time needed for post-closure care is 25 years.

Municipal reserves for the landfill site total \$13,701 (2019 - \$3,701).

15. Employment Benefits Accrual

Under the employee benefit plan, sick leave and overtime worked can accumulate over years of employment. Employees are not entitled to a cash payment for sick leave when they leave the Municipality's employment.

The liability for accumulated overtime that could be taken in cash by an employee on termination amounted to \$17,886 (2019 - \$11,979) at the end of the year. This amount is included in accounts payable and accrued liabilities on the consolidated statement of financial position. The amount is not expected to be paid out in 2020.

The Corporation of the Municipality of Powassan

Notes to Consolidated Financial Statements

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16. Ontario Municipal Employees Retirement Fund

The Municipality makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer pension plan, on behalf of full-time members of staff. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. OMERS provides pension services to over half a million active and retired members and approximately 1,000 employers.

Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2020. The results of this valuation disclosed total actuarial liabilities of \$113,055 million in respect of benefits accrued for service with actuarial assets at that date of \$109,844 million indicating an actuarial deficit of \$3,211 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Municipality does not recognize any share of the OMERS pension surplus or deficit. Contributions made by the Municipality to OMERS for 2020 were \$124,918 (2019 - \$118,142).

17. Budget

The Budget By-law adopted by Council on May 5, 2020 was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Public Sector Accounting Standards now require a full accrual basis. The budget figures anticipated use surpluses accumulated in previous years to reduce current year expenditures in excess of current year revenues to \$Nil. In addition, the budget expensed all tangible capital expenditures rather than including amortization expense. As a result, the budget figures presented in the statements of operations and change in net financial assets represent the Financial Plan adopted by Council on May 5, 2020 with adjustments as follows:

	<u>2020</u>
Budget By-law surplus for the year	\$ -
Add:	
Investment in tangible capital assets	937,000
Debt repayment	497,959
Transfers to reserve funds	155,670
Less:	
Transfers from reserve funds	<u>(948,020)</u>
Budget surplus per statement of operations	<u>\$ 642,609</u>

The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2020

18. Expenses by Object

The following is a summary of the expenses reported on the consolidated statement of operations by object:

	<u>2020</u>	<u>2019</u>
Salaries, wages and employee benefits	\$ 2,014,912	\$ 2,028,083
Materials and supplies	2,549,026	2,584,164
Contracted services	1,309,871	1,377,321
Net long-term debt charges	103,953	52,305
External transfers	2,132	4,689
Amortization expense	<u>1,137,330</u>	<u>1,116,389</u>
	<u>\$ 7,117,224</u>	<u>\$ 7,162,951</u>

19. Trust Funds

Trust funds administered by the Municipality amounting to \$175,287 (2019 - \$176,949) are held in trust by the Municipality for the benefit of others. These funds are included on the statement of financial position as cash and cash equivalents and accounts payable and accrued liabilities.

20. Pandemic Impacts

The impact of COVID-19 in Canada and on the global economy has been significant. As the impacts of COVID-19 continue, there could be further impact on the Municipality, its citizens, employees, suppliers and other third party business associates that could impact the timing and amounts realized on the Municipality's assets and future ability to deliver services and projects. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of disruption and the related financial impact cannot be reasonably estimated at this time. The Municipality's ability to continue delivering non-essential services and employ related staff, will depend on the legislative mandates from the various levels of government. The Municipality will continue to focus on collecting receivables, managing expenditures, and leveraging existing reserves and available credit facilities to ensure it is able to continue providing essential services to its citizens.

The Corporation of the Municipality of Powassan

Notes to Consolidated Financial Statements

December 31, 2020

21. Segmented Information Disclosures

The Municipality is a diversified municipal government institution that provides a wide range of services to its citizens such as police and fire. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

Council

This relates to the revenues and expenses that are directly attributable to municipal Council functions.

General Government

This relates to the revenues and expenses of the Municipality itself and cannot be directly attributed to specific segments.

Protection to Persons and Property

Protection is comprised of police services, building department, fire department, animal control and livestock evaluators. The police services work to ensure the safety and protection of the citizens and their property. The building department provides a number of services including maintenance and enforcement of building and construction codes. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers.

Transportation Services

Transportation is responsible for maintaining the Municipality's roadway systems.

The Corporation of the Municipality of Powassan

Notes to Consolidated Financial Statements

December 31, 2020

21. Segmented Information Disclosures (continued)

Environmental Services

Environmental services consists of providing recycling and waste disposal to citizens as well as water and sewer services.

Health, Social and Family Services

Health services are comprised of public health services which works to improve the overall health of the population by providing services to individuals and communities. Social and family services provides services that are meant to help the less fortunate in society. Social housing is provided to help shelter families and elderly in need. Child care funding is provided to subsidize day cares and to provide early learning programs. The ambulance service transports the injured to the hospital and provides emergency medical care to those in distress.

Recreation and Culture

Recreation and culture represents cultural activity support within the Municipality. This includes maintenance and upkeep of parks, running recreation programs, and providing library services.

Planning and Economic Development

The planning department provides a number of services including municipal planning and review of all property development plans through its application process. The economic development department provides services to generate opportunities in the community and to strengthen the economic base of the Municipality.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. In measuring and reporting segment revenue from transactions with other segments, inter segment transfers are measured on the basis of the percentage of budgeted expenses.

The Corporation of the Municipality of Powassan
Notes to Consolidated Financial Statements

December 31, 2020

21. Segmented Information Disclosures (continued)

	Council	General Government	Protection to Persons and Property	Transportation Services	Environmental Water	Environmental Sewer	Environmental Landfill	Health, Social & Family Services	Recreation and Culture	Planning and Economic Development	Unallocated Amounts	2020 Total
Revenues												
Taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,318,324	\$ 3,318,324
Grants and transfer payments	-	-	-	371,508	-	-	-	-	302,000	-	1,074,263	1,747,771
Other	-	4,709	127,790	22,429	-	-	108,547	235,807	225,738	-	8,976	733,996
User fees	-	53,818	150,412	-	-	-	-	-	-	26,734	-	230,964
Water and sewer revenues	-	-	-	-	383,025	175,945	-	-	-	-	-	558,970
	-	58,527	278,202	393,937	383,025	175,945	108,547	235,807	527,738	26,734	4,401,563	6,590,025
Expenses												
Salaries and benefits	40,740	437,921	289,127	643,612	33,714	25,321	151,448	18,466	340,026	34,537	-	2,014,912
Materials	16,717	370,438	179,303	785,095	66,626	81,966	294,987	9,660	628,821	115,413	-	2,549,026
Contracted services	-	90,883	557,252	-	101,136	64,248	55	463,447	32,850	-	-	1,309,871
Interest	-	30,201	-	-	25,367	-	-	-	48,385	-	-	103,953
External transfers	2,132	-	-	-	-	-	-	-	-	-	-	2,132
Amortization	-	133,206	103,074	616,148	100,575	21,416	-	-	162,911	-	-	1,137,330
	59,589	1,062,649	1,128,756	2,044,855	327,418	192,951	446,490	491,573	1,212,993	149,950	-	7,117,224
Annual (deficit) surplus	\$ (59,589)	\$ (1,004,122)	\$ (850,554)	\$ (1,650,918)	\$ 55,607	\$ (17,006)	\$ (337,943)	\$ (255,766)	\$ (685,255)	\$ (123,216)	\$ 4,401,563	\$ (527,199)

The Corporation of the Municipality of Powassan
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21. Segmented Information Disclosures (continued)

	Council	General Government	Protection to Persons and Property	Transportation Services	Environmental Water	Environmental Sewer	Environmental Landfill	Health, Social & Family Services	Recreation and Culture	Planning and Economic Development	Unallocated Amounts	2019 Total
Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,256,197	\$ 3,256,197
Taxation	-	-	-	-	-	-	-	-	-	-	-	-
Grants and transfer payments	-	-	-	1,940,511	11,250	-	-	-	115,283	-	1,051,452	3,118,496
Other	-	60,850	149,269	13,196	-	-	119,789	143,726	363,432	-	540	850,802
User fees	-	15,412	64,682	-	-	-	-	-	87,234	9,108	-	176,436
Water and sewer revenues	-	-	-	-	407,748	177,391	-	-	-	-	-	585,139
	-	76,262	213,951	1,953,707	418,998	177,391	119,789	143,726	565,949	9,108	4,308,189	7,987,070
Expenses												
Salaries and benefits	40,390	370,842	291,790	621,093	33,694	16,791	142,740	31,384	440,585	38,774	-	2,028,083
Materials	29,128	575,778	171,330	527,659	88,023	46,806	284,003	82,506	744,412	34,519	-	2,584,164
Contracted services	-	120,911	597,475	-	113,982	64,032	2,918	449,003	29,000	-	-	1,377,321
Interest	-	(6,962)	-	-	31,784	-	-	-	27,483	-	-	52,305
External transfers	4,689	-	-	-	-	-	-	-	-	-	-	4,689
Amortization	-	112,266	103,074	616,147	100,575	21,416	-	-	162,911	-	-	1,116,389
	74,207	1,172,835	1,163,669	1,764,899	368,058	149,045	429,661	562,893	1,404,391	73,293	-	7,162,951
Annual (deficit) surplus	\$ (74,207)	\$ (1,096,573)	\$ (949,718)	\$ 188,808	\$ 50,940	\$ 28,346	\$ (309,872)	\$ (419,167)	\$ (838,442)	\$ (64,185)	\$ 4,308,189	\$ 824,119